

## How to Obtain a Death Certificate

Certified birth and death certificates are legal documents that are printed on forgery-resistant safety paper with watermarks, raised engraving, background security patterns, and a unique certificate identification number. Please note that hospital issued certificates cannot be used as a legal document.

### Who Can Order a Death Certificate

- The person listed as the informant on the Death Certificate
- The person named on the birth record
- Members of the immediate family (proof of relationship is required)
- Legal representatives of those named above
- Others demonstrating a direct and tangible interest in the record (contact your local Vital Records office to learn more).

### Required Information Needed to Obtain a Death Certificate

- The deceased person's full name as it appears on the birth/death record
- Date and place of birth/death
- Reason for the request
- Applicant's relationship to the deceased person on the certificate
- Applicant's signature
- Payment for the number of copies requested
- Requestor's valid identification and proof of relationship to the deceased person

### Costs

At the time of this document, Death Certificates are \$20 for the first copy and \$13 for each additional copy per order request. Please note that this number resets per order request and please check with your local County to verify their pricing because it may have changed since the time of this document.

### How to Find a Vital Records Office

There are various Vital Records offices in the Denver metro area. Please locate your nearest Vital Records office through an online search engine. Contact the office or review their website for specific information.

**\*\*\*\* If the deceased person is under Coroner investigation, please note that it may take up to 6-10 weeks before a Death Certificate with causes can be obtained.**